

Andrea Schurr		Publications Assistant
<b>Availability:</b> Immediate <b>Email:</b> arschurr@crai-ky.com	<b>Specific Duties:</b> <ul style="list-style-type: none"> <li>• Perform the lay-out of technical reports</li> <li>• Proofread text for style and mechanics</li> <li>• Communicate with authors suggested changes and input revisions</li> <li>• Print, bind, and mail reports</li> </ul>	<b>Education and Training:</b> <ul style="list-style-type: none"> <li>• B.A., English, University of Kentucky, Lexington, Kentucky</li> </ul>
Experience Summary Information		
<b>Publications Assistant</b> Cultural Resource Analysts, Inc. August 2014 – present		<b>Writer</b> MOUR Magazine January 2014 – present
<p><b>Ms. Schurr</b> is a publications assistant whose primary duties include laying out technical reports, proofreading the text of reports for style and clarity, suggesting to the authors changes to the text, and binding the final reports. Ms. Schurr is in her first year with CRA as a recent graduate from the University of Kentucky where she studied English and Art History and received an honorable mention for the Dantzler Award for Fiction. Her prior experience includes freelance writing for local publications.</p> <p><b>Experience:</b></p> <ul style="list-style-type: none"> <li>• Has been involved in the production of an extensive list of technical reports through their editing and lay-out.</li> </ul> <p><b>Job Related Skills:</b></p> <ul style="list-style-type: none"> <li>• Proficient in Microsoft Word, Adobe InDesign, and Photoshop.</li> </ul>		

**BIO:**

Andrea Schurr is excited about recently joining the publications department at CRA. She recently graduated from the University of Kentucky where she majored in English and minored in Art History. During her time at UK she enjoyed partaking in various extra-curricular activities such as philanthropy events with her sorority, Delta Zeta, Alpha Theta Chapter, and cheering on the Cats during basketball season. Her final semester at UK she was presented with an honorable mention for the university's Dantzler Award for Fiction by one of her greatest literary inspirations and Kentucky legend, Gurney Norman. In her spare time, she is a writer and stylist for a MOUR Magazine, a local fashion and lifestyle publication.

Andrea has recently adopted a dog named Boo, and has several of her CRA coworkers and a wonderful stroke of luck to thank for uniting her with such an adorable new addition to her family.